

Minutes – Board of Town Trustees

State of Illinois,
Lake County, ss.
Town of Grant,

April 21, 2020
Board Minutes, Final

The Board of Town Trustees met at the Grant Township Administration Building at 26725 W. Molidor Road on April 21, 2020.

Attendees:

Supervisor:	Kay Starostovic	x	<input type="checkbox"/>	Present	<input type="checkbox"/>	Absent
Trustee:	Robert Hamm	x	<input type="checkbox"/>	Present	<input type="checkbox"/>	Absent
	Bob Selle	<input type="checkbox"/>	<input type="checkbox"/>	Present	<input type="checkbox"/>	Absent
	Carol Ulasz	<input type="checkbox"/>	<input type="checkbox"/>	Present	<input type="checkbox"/>	Absent
	Tom Lippert	x	<input type="checkbox"/>	Present	<input type="checkbox"/>	Absent
Clerk:	Barbara Schau	<input type="checkbox"/>	<input type="checkbox"/>	Present	x	Absent

Supervisor Starostovic as chairperson and Nancy Rogers as Deputy Clerk, the following official business was transacted:

1.-2. Call to Order

The meeting was called to order at 6:00pm with the pledge to the Flag.

3. Roll Call of Officials

Present: Trustees Hamm, Selle via telephone, Ulasz via telephone, Lippert, Supervisor Starostovic

Absent: Clerk Barbara Schau

Also present: Highway Commissioner Kiesgen, Deputy Clerk Rogers

4. Audience

None

5. Motion to Approve Minutes

Trustee Lippert made a motion to approve the March 17, 2020 minutes as presented; motion seconded by Trustee Hamm. There being no further discussion, the vote was called:

Aye: Trustees Hamm, Selle, Ulasz, Lippert, Supervisor Starostovic

Nay: none

Motion carried

6. Motion to Approve Minutes for the Closing of Fiscal Year End of 2019-2020

Trustee Lippert made a motion to approve the minutes for the Closing of Fiscal Year End of 2019-2020 as presented; motion seconded by Trustee Hamm. There being no further discussion, the vote was called:

Aye: Trustees Hamm, Selle, Ulasz, Lippert, Supervisor Starostovic

Nay: none

Motion carried

7. Motion to Approve Investment Report

Trustee Lippert made a motion to accept the Investment Report dated March 31, 2020 in the amount of \$3,594,748.67; motion seconded by Trustee Hamm. There being no further discussion, the vote was called:

Aye: Trustees Hamm, Selle, Ulasz, Lippert, Supervisor Starostovic

Nay: None

Motion carried

8. Miscellaneous

None

9. Old Business

a. Discuss Future Events

Supervisor Starostovic is considering to cancel June Senior Luncheon. 5K Run/Walk and the Fall Festival are on hold until we see when the Stay at Home order will be lifted. All May events have been cancelled.

b. Set Budget Meeting for 2020-2021

Discussion on the date and time of the 2020-2021 Budget Meeting and everyone agreed that one hour before the next budget meeting would be fine.

Trustee Lippert made a motion to hold the Budget Meeting for the 2020-2021 Fiscal Year on May 19, 2020 at 5:00pm in the downstairs Board Room; motion seconded by Trustee Hamm. There being no further discussion, the vote was called:

Aye: Trustees Hamm, Selle, Ulasz, Lippert, Supervisor Starostovic

Nay: None

Motion carried

c. Discuss Daily Operation

Supervisor Starostovic reported how the Food Pantry was operating during the Covid-19 virus. Supervisor Starostovic stated that we have replenished the pantry and are ready to handle the needs of the residents. Supervisor Starostovic and employees handled getting food to the senior homes for residents that could not get out. Supervisor Starostovic reported that Big Hollow School would be holding a parade and collecting food for our Food Pantry on Thursday April 23, 2020 from 12:00pm – 2:00pm. They would be traveling 21 miles through the neighborhoods. Highway Commissioner Kiesgen would be putting one of Highway Department’s truck and trailer in the parade. All the food would be delivered to the Township Food Pantry.

Supervisor Starostovic reported that the maintenance men were starting the grass cutting in the parks and that we have Baseball Mix to get. The insulation and stairs in the garage will be done when people come back to work. The drainage on the Football Field is also on hold.

Supervisor Starostovic reported that Thursday April 23rd that there would be a group meeting by telephone with the parties connected with AAHAAH regarding how we may help residents fill out mortgage paperwork. Supervisor Starostovic reported that the amount of money that is on residents link cards have been doubled by the state to help through this quarantine.

Trustee Selle asked about the situation with Real Estate Tax. There was a Special Meeting in Lake County on April 16, 2020 about the possibility of Real Estate Tax could be extended or made in additional payments. Highway Commissioner Kiesgen said that it had not passed.

d. Any Other Old Business

None

10. New Business

a. Consider Motions to Approve:

- Contract for the 2020-2021 Audit with GPA Auditors Not to Exceed \$8,000.00

Trustees reviewed the contract from GPA Auditors and discussed the fee.

Trustee Lippert made a motion to accept the contract with GPA Auditors as outlined in their proposal and expense not to exceed \$8,000; motion seconded by Trustee Hamm.

There being no further discussion, the vote was called:

Aye: Trustees, Hamm, Selle, Ulasz, Lippert, Supervisor Starostovic

Nay: None

Motion carried

- Approve a Contract with Governmental Accounting & Professional Services, LLC Not to Exceed \$14,400.00

The contract was discussed.

Trustee Lippert made a motion to accept the contract from Governmental Accounting & Professional Services, LLC not to exceed \$14,400.00: seconded by Trustee Hamm. There being no further questions, the vote was called:

Aye: Trustees Hamm, Selle, Ulasz, Lippert, Supervisor Starostovic

Nay: None

Motion carried

- Adopt Grant Township Families First Coronavirus Response Act (FFCRA) Policy

Supervisor Starostovic presented to the board a policy that was sent by the Township Attorney which outlines the requirements of the Families First Coronavirus Response Act for employees. Supervisor Starostovic stated that she had been advised that Grant Township should adopt this policy.

Trustee Lippert made a motion to accept recommendations of the attorney regarding the Grant Township Families First Coronavirus Response Act (FFCRA) Policy and the Grant Township

Remote Work Policy and Procedure; motion seconded by Trustee Hamm. There being no further discussion, the vote was called:

Aye: Trustees Hamm, Selle, Ulasz, Lippert, Supervisor Starostovic

Nay: None

Motion carried

d. Any Other New Business

Trustee Lippert stated for everyone to stay safe.

Trustee Supervisor asked the Board if they read the letter from the Fox Lake Fire Protection District regarding a ban on any outside fires during the epidemic.

11. Officials' Reports

Highway Commissioner:

Highway Commissioner Kiesgen reported that for the year 2020/2021 the salt came in \$2.00 higher. Commissioner Kiesgen stated now that Public Hearings are out of the way she would be going out to bids in late fall. Trustee Lippert asked if projects are still underway.

Commissioner Kiesgen reported that the blacktop jobs are going on. She will be going out to bid to complete the walking path.

Supervisor:

-advised the board that Grant Township had been asked to host a Lake County Food Drive. Trustee Lippert asked if Board Member Judy Martini would be coordinating. Supervisor Starostovic stated yes and that Village of Volo, Village of Lakemoor, and Village of Fox Lake would also be involved in this event. They are looking for the drive to be on May 8th and food would be handed out on May 16, 2020. Supervisor Starostovic will keep board posted.

Trustees:

- Trustee Hamm – none
- Trustee Lippert – none
- Trustee Selle – none
- Trustee Ulasz - none

Deputy Clerk – Deputy Clerk Rogers advised the board that the Shred Event for May 16th has been cancelled and rescheduled for August 8, 2020.

12. Audience

None

13. Adjournment

There being no further business before the board, Trustee Hamm made a motion to adjourn; motion seconded by Trustee Lippert. By voice vote, all Ayes, and no nays, the meeting was closed at 6:50 pm.

Respectfully submitted,

Nancy Rogers
Grant Township Deputy Clerk