

# Minutes – Board of Town Trustees

State of Illinois,  
Lake County, ss.  
Town of Grant,



March 17, 2020  
Board Minutes

The Board of Town Trustees met at the Grant Township Administration Building at 26725 W. Molidor Road on March 17, 2020.

## Attendees:

Supervisor:	Kay Starostovic	x__ Present	___ Absent
Trustee:	Robert Hamm	x__ Present	___ Absent
	Bob Selle	x__ Present	___ Absent
	Carol Ulasz	___ Present	x__ Absent
	Tom Lippert	x__ Present	___ Absent
Clerk:	Barbara Schau	___ Present	x__ Absent

Supervisor Starostovic as chairperson and Nancy Rogers as Deputy Clerk, the following official business was transacted:

### 1.-2. Call to Order

The meeting was called to order at 6:00pm with the pledge to the Flag.

### 3. Roll Call of Officials

Present: Trustees Hamm, Selle, Lippert, Supervisor Starostovic

Absent: Clerk Barbara Schau, Trustee Ulasz

Also present: Highway Commissioner Kiesgen, Assessor Barr, Deputy Clerk Rogers

### 4. Audience

Township Employee Ralph Schultz expressed some concerns regarding how illnesses are being handled at the Township. Mr. Schultz was asking the trustees to look at the situation.

### 5. Motion to Approve Minutes

Trustee Selle made a motion to approve the February 18, 2020 minutes as presented; motion seconded by Trustee Hamm. There being no further discussion, the vote was called:

Aye: Trustees Hamm, Selle, Lippert, Supervisor Starostovic

Nay: none

Motion carried

### 6. Motion to Approve Bills

Trustee Selle made a motion to approve the bills dated February 1, 2020 to February 29, 2020 in the amount of \$270,423.80; motion seconded by Trustee Lippert. There being no further discussion, the vote was called:

Aye: Trustees Hamm, Selle, Lippert, Supervisor Starostovic

Nay: None

Motion carried

### 7. Motion to Approve Investment Report

Trustee Lippert made a motion to accept the Investment Report dated February 29, 2020 in the amount of \$3,747,620.68; motion seconded by Trustee Hamm. There being no further discussion, the vote was called:

Aye: Trustees Hamm, Selle, Lippert, Supervisor Starostovic

Nay: None

Motion carried

### 8. Miscellaneous

a. Supervisor Starostovic asked the board to add a discussion regarding the accounting at Grant Township to New Business. Trustee Lippert made a motion to add discussion of the accounting department to the New Business Agenda; motion seconded by Trustee Selle. There being no further discussion, the vote was called:

Aye: Trustees Hamm, Selle, Lippert, Supervisor Starostovic  
Nay: None  
Motion carried

## 9. Old Business

### a. Economic Interest Reminder

Supervisor Starostovic thanked officials for getting their Economic Interest Statement in.

### b. Discuss Referendum for Garbage Disposal

Supervisor Starostovic reported that she had received a few phone calls questioning the multiple garbage service companies that we currently have in our township. There was discussion regarding prices and wear & tear to the roads. Highway Commissioner Kiesgen reported that she had been investigating this subject and she had attended a meeting to coordinate and was going to work with the Associations. Supervisor Starostovic suggested a survey go out to residents. If there was a change in the service to residents it would have to be done by referendum. Trustee Selle agreed and Trustee Lippert requested more clarifications on how it would work. Supervisor Starostovic and Highway Commissioner Kiesgen responded that they will come back to the board with more information.

### c. Update on Proposed Projects

Supervisor Starostovic reported that the Grant Application for the Trail has been submitted. Bids for the installation of stairs and insulation in the garage have been requested. Supervisor Starostovic has been in discussion with Team REIL, Inc. regarding additional work done at Everbreeze Park.

### d. Discuss Flood Plain Areas in Park

Supervisor Starostovic discussed Gewalt Hamilton Associates, Inc. report regarding Wetland Delineation: Field of Dreams and if the areas that are not in flood plain should be cut. Trustee Lippert questioned if there was endangered species threat. Trustee Lippert gave a recommendation for Integrated Lakes Management in Waukegan for possible treatment. Trustee Hamm stated that this should be done. Supervisor stated that this would give us more space. Trustee Selle stated that this should be done in November. Trustee Lippert stated that we need a game plan.

### e. Discuss Pro Com System Replacement

Supervisor Starostovic reported that Pro Com suggested that we need an updated replacement. The second bid that was submitted advised to use until system dies. The consensus with the board is to wait.

### f. Any Other Old Business

None

## 10. New Business

### a. Consider Motions to Approve:

- Supervisor Starostovic reported that our Accountant has been hospitalized and will not be available for unknown period. The Township Auditor has stepped in to help us finish up the yearend books. Supervisor Starostovic had recommended that we upgrade accounting to the Quick Books program that was recommended by TOI. Supervisor Starostovic had a meeting with one of the auditors that is going out on her own and has already been contracted by a couple of other townships. Her name is Katherine Andrus. She will install the Quick Books program and train Nancy Rogers on its usage as well as doing the accounting. The board approved to start with the transformation to the new system and to contract with Ms. Andrus

- Northern Air Systems, Inc. Repairs

Supervisor Starostovic advised the Board what has been going on with the roof vent. Discussion over the proposal with Northern Air Systems was discussed.

Trustee Lippert made a motion to approve the proposal from Northern Air Systems for repair the Chimney Draft Fan for the amount of \$10,473.00; motion seconded by Trustee Selle.

There being no further discussion, the vote was called:

Aye: Trustees Hamm, Selle, Lippert, Supervisor Starostovic

Nay: None

Motion carried

- Set Date & Time for Closing of the Fiscal Year 2019-2020

Trustee Selle made a motion to hold a Special Meeting to close the Fiscal Year 2019-2020 on Monday April 6, 2020 at 5:00 in the upstairs conference; motion seconded by Trustee Selle.

There being no further discussion, the vote was called:

Aye: Trustees Hamm, Selle, Lippert, Supervisor Starostovic

Nay: None

Motion carried

- Bank Depositories at BMO, PNC & State Bank of the Lakes for 2020-2021

Trustee Selle made a motion to continue to use BMO, PNC & State Bank of the Lakes for 2020-2021; motion seconded by Trustee Hamm. There being no further discussion, the vote was called:

Aye: Trustee Hamm, Trustee Selle, Trustee Lippert, Supervisor Starostovic

Nay: None

Motion carried

- U of I Extension Donation

There was a discussion regarding the Township Request letter from U of I Extension. The consensus of the Board was to put this request on hold.

**b. Discuss Preventative Action needed for the COVID-19 virus**

Supervisor Starostovic stated that she is receiving information from many organizations and townships regarding how they are handling the epidemic. Discussion was made on how the departments were handling the situation. Assessor Barr reported that she had received information on how to handle the working situation from other Assessor offices and her department would be taking their workload and work from home. Employee Ralph Schultz w asked how the General Assistance cases were being handled. Also Mr. Schultz reported that the Transportation was running one vehicle at a time and the drivers are sanitizing after use. Supervisor Starostovic stated that there were set hours for the Food Pantry pickup. Highway Commissioner Kiesgen stated that she had set up a safety procedure with her staff.

**c. Any Other New Business**

Supervisor Starostovic and Highway Commissioner Kiesgen discussed the Playground and the Parks being closed. Signs had been put up that the Parks were closed until further notice but residents have still been using them. It was reported that the State closed State Parks and the Forest Preserves have closed their shelters. Trustee Lippert stated that kids need to be outside. Supervisor Starostovic stated that Federal government says that no more than 10 parties in a group and the State said no more than 50 people in a group. The Board agreed to keep the Park Closed sign up.

### 11. Officials' Reports

Supervisor:

-showed pictures of ideas for the new signage at the entrance.

Highway Commissioner:

-none

Assessor Barr

-none

Trustees:

-Trustee Hamm – none

-Trustee Lippert – none

-Trustee Selle – none

Deputy Clerk - none

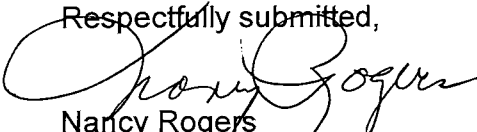
### 12. Audience

None

### 13. Adjournment

There being no further business before the board, Trustee Hamm made a motion to adjourn; motion seconded by Trustee Selle. By voice vote, all Ayes, and no nays, the meeting was closed at 7:13pm.

Respectfully submitted,



Nancy Rogers

Grant Township Deputy Clerk