

Minutes – Board of Town Trustees

State of Illinois, }
Lake County, ss }
Town of Grant }

GRANT TOWNSHIP BOARD REGULAR MEETING AGENDA January 16, 2024

The Board of Town Trustees met at the Grant Township Administration Building at 26725 W. Molidor Road on January 16, 2024

Attendees:

Supervisor:	Kay Starostovic	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Trustee:	Robert Hamm	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent
	Bob Selle	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
	Tom Lippert	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
	Karen Fischer	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Clerk:	Judy Martini	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

Ms. Kay Starostovic acting as Supervisor and Judy Martini as Clerk, the following official business was transacted:

1.-2. Call to Order

The meeting was called to order at 6:00 pm with the Pledge of Allegiance.

3. Roll Call of Officials

Present: Trustee's: Bob Selle, Tom Lippert, Karen Fischer and Supervisor Starostovic

Absent: Trustee Hamm

Also present: Nancy Rogers, Deputy Clerk and Lisa La Mantia, Assessor

4. Audience: There was none.

5. Motion to Approve Board Meeting Minutes from December 19, 2023

Trustee Fischer noted an amendment on 10 C from the word "conforming" to the word "non-conforming". Motion to approve as amended by Trustee Lippert. Seconded by Trustee Fischer.

Ayes: Trustee's: Selle, Lippert & Fischer & Supervisor Starostovic

Nays: None

Motion Carries

6. Motion to Approve Bills for Month of December, 2023

Motion by Trustee Selle, seconded by Trustee Fischer to approve in the amount of \$689,537.62. There being no further discussion, additions or corrections, the vote was called:

Ayes: Trustee's: Selle, Lippert & Fischer and Supervisor Starostovic

Nays: None

Motion Carries

7. Motion to Approve Investment Report for Month of 2023

Motion by Trustee Selle, seconded by Trustee Fischer to approve in the amount of \$6,854,381.44. There being no further discussion the vote was called:

Ayes: Trustee's: Selle, Lippert & Fischer and Supervisor Starostovic

Nay: None

Motion Carries

8. Miscellaneous

None

9. Old Business

a. Building, Grounds & Park Report

Supervisor Starostovic reported: Staff is doing a super job with snow removal

The problem with the new Kubota has been fixed. The new bus driver, David, is doing well.

b. Parks & Grant Progress

Trustee Lippert reported that the well south of Highway Dept. might have to be used for the new park expansion and that a letter from a hydrologist might be needed for permit. Project should be going to bid by end of the month. A letter was read that was received from Lake Co.

c. Transportation and Pantry Reports

Supervisor Starostovic reported: Need is up in Food Pantry as are expenses. The Food Pantry distribution has been changed to once a month and May 11th will be a Food Drive. The families served is up from 575 in 2022 to 737 in 2023. The need is greater. Transportation: Total miles 20,268. Number of rides was 1,669. Cost per mile is \$2.34 and cost per ride is \$27.11.

d. Set Budget Meeting

Supervisor Starostovic reported the need to schedule 2024/2025 budget meetings. It will be scheduled for April 4, 2024 at 5:00 PM upstairs.

e. Information Regarding a Donation of Property to Grant Township

Supervisor Starostovic reported that issue is on hold to resolve some questions on future use.

f. Economic Interest Statements

Supervisor Starostovic reported that economic interest statements will be due by March 1st.

g. Report on Township Events

Supervisor Starostovic reported there are more events coming up including gambling trips.

h. Fish Fry Volunteers for March 1st

Supervisor Starostovic asked Trustees to help with Annual Township Fish Fry on March 1st.

i. Information Regarding Handling of Migrants

Supervisor Starostovic reported she is reviewing issue with TOI, Villages, Townships, Lake County and our Township Attorney and will keep Trustee's updated.

j. Comcast Update

Supervisor Starostovic reported that final installation will occur Feb. 21st- thru Feb. 23rd

k. Any Other Old Business

Trustee Fischer recommended the Board to review the recommendations from States Attorney and Township Attorney correspondence at an upcoming meeting to make sure all parties are in compliance. Trustee's & Supervisor felt it is a good idea to do so.

10. New Business

a. Discuss Policies & Procedures Review

Supervisor Starostovic reported that she is having staff compile a Policy & Procedures Book and is reviewing other Townships. The Board will be voting on the updated policies & procedures which will need to be reviewed on a yearly basis. The draft should be ready to be reviewed in March.

b. Any Other New Business

Supervisor Starostovic reported that final approved minutes are to be kept electronically on Township Website and that some were inadvertently deleted with a system upgrade. Clerk Martini stated that she has copies of all minutes and that once new website is up and running we can scan missing minutes into the new website for compliance

11. Consider Motion

a. To Discuss & Approve Emergency Lighting Replacement

Supervisor Starostovic reported the approved LED light project will now have smaller lights and that some painting will be required. Trustee Lippert stated since the Board had previously approved the contract that there was no need to vote again on the issue.

12. Officials' Reports

Trustees: Trustee Selle reported that St. Bede's is having a huge fundraiser and has raised most of the money they need to stay operational with the help of the community and generous donations. In the future the Church will have to raise more operational funding.

Officials Report (Continued)

Trustee Lippert reported that the report from TOI about Local Government in Illinois is a very good read and full of data about how Township Government works effectively.

Highway Department

Administrative Assistant Nancy Rogers read the report which was supplied to her from the Road Commissioner which stated: The Highway Department was extremely busy with the snow storm which occurred last week and her drivers working an average of 50 hours each in overtime during the snow storms which accumulated close to a foot. The Trustees commented what a great job Highway Department did on plowing the roads. The Highway Commissioner also explained that the letter the Board received about Pickeral Point last month dealt with traffic and enforcement issues and that she did follow thru with the proper authorities of Sheriff's Department for more enforcement of area roads for residents.

Assessor:

Assessor LaMantia reported: The Board of Review officially closed January 4th, 2024. The Board of Review findings were posted January 8th and mailed January 9th, 2024. The deadline for PTAB filings is February 8th, 2024.

Attended annual meeting of Lake Co. Township Assessors Association on January 18th.

Working with Lake Co. & CLC to get group pricing on Excel, Outlook and Word training.

Illinois Property Assessment Institute Annual Spring Conference is April 7-12th.

Tentative factor should be coming late January from Lake County Assessor's Office.

Assessor LaMantia submitted tentative budget for her Department for 2024-2025.

Development updates for Volo: 136-3 bedroom townhome units in \$300K price range on northeast corner of Molidor and Rt. 12. Proposed ground breaking in fall 2024.

Development updates for Fox Lake: Old Chrysler property on Rt. 12 recently sold for \$2.1 M With proposed plans for a new Honda car dealership.

13. Audience Participation

There was none.

14. Adjournment

Trustee Lippert made the motion to adjourn. Seconded by Trustee Fischer. There being no further business to discuss or comments, the vote was called to adjourn.

Aye: Trustee's: Selle, Lippert & Fischer and Supervisor Starostovic

Nay: None

Motion Carries.

Meeting adjourned at 8:01 PM.

Respectfully submitted:



**Judy Martini
Grant Township Clerk**