

Minutes – Board of Town Trustees

State of Illinois, }
Lake County, ss }
Town of Grant }

GRANT TOWNSHIP BOARD REGULAR MEETING AGENDA-FINAL March 19, 2024

The Board of Town Trustees met at the Grant Township Administration Building at 26725 W. Molidor Road on March 19, 2024.

Attendees:

Supervisor:	Kay Starostovic	<input checked="" type="checkbox"/>	Present	<input type="checkbox"/>	Absent
Trustee:	Robert Hamm	<input checked="" type="checkbox"/>	Present	<input type="checkbox"/>	Absent
	Bob Selle	<input checked="" type="checkbox"/>	Present	<input type="checkbox"/>	Absent
	Tom Lippert	<input checked="" type="checkbox"/>	Present	<input type="checkbox"/>	Absent
	Karen Fischer	<input checked="" type="checkbox"/>	Present	<input type="checkbox"/>	Absent
Clerk:	Judy Martini	<input checked="" type="checkbox"/>	Present	<input type="checkbox"/>	Absent

Ms. Kay Starostovic acting as Supervisor and Judy Martini acting as Clerk, the following official business was transacted:

1.-2. Call to Order

The meeting was called to order at 6:01 pm with the Pledge of Allegiance.

3. Roll Call of Officials

Present: Trustees: Robert Hamm, Bob Selle, Tom Lippert, Karen Fischer and Supervisor Starostovic

Absent: Assessor, Lisa LaMantia

Also present: Nancy Rogers, Assistant Administrator, and Road Commissioner: Kim Kiesgen
Members of Public: Former Highway Commissioner Jack Kiesgen, Mike Warner from Gewalt Hamilton, and his daughter.

4. Audience

None

5. Motion to Approve Minutes from the Feb. 20, 2024 Decennial Committee Meeting

Motion by Trustee Fischer to approve as amended. Seconded by Trustee Hamm

Ayes: Trustee's: Hamm, Selle, Lippert & Fischer & Supervisor Starostovic

Nays: None

Motion Carries

Motion to Approve Executive Session Minutes from Feb. 20, 2024

Clerk Martini distributed the executive session minutes for review. Motion by Trustee Fischer to approve minutes as presented and to release. Seconded by Trustee Lippert.

Ayes: Trustee's: Hamm, Selle, Lippert, Fischer and Supervisor Starostovic

Nays: None

Motion Carries

Motion to Approve Board of Trustees Minutes from Feb. 20, 2024

Discussion ensued. Motion by Trustee Lippert to approve as amended. Seconded by Trustee Fischer.

Ayes: Trustee's: Hamm, Sell, Lippert, Fischer and Supervisor Starostovic

Nays: None

Motion Carries

6. Motion to Approve Bills for the month of February, 2024

Motion by Trustee Selle, seconded by Trustee Fischer to approve in the amount of \$284,064.49. There being no further discussion, additions or corrections, the vote was called:

Ayes: Trustee's: Hamm, Selle, Lippert & Fischer and Supervisor Starostovic

Nays: None

Motion Carries

7. Motion to Approve Investment Report for Month of February, 2024

Motion by Trustee Selle, seconded by Trustee Hamm to approve in the amount of \$6,408,293.88. There being no further discussion the vote was called:

Ayes: Trustee's: Hamm, Selle, Lippert & Fischer and Supervisor Starostovic

Nay: None

Motion Carries

8. Miscellaneous: Gewalt Hamilton Presentation of M54-Municipal Storm water System

Mike Warner from Gewalt Hamilton did a yearly public presentation on Municipal Storm water Systems. Mike Warner explained that yearly interns inspect and review the out falls of storm water systems to make sure they are in compliance. There are 72 outfalls, and no problems were cited of the 20% which were inspected. Grant Township has 18 detention basis and the final report is due in June 1st to IEPA, Illinois Environmental Protection Agency. Discussion ensued on the removal of dam systems in Illinois, as 2 have been removed already and the Fox River Study Group is heavily involved in the process on the one in St. Charles.

9. Old Business

a. Building, Parks, Grounds, and Grant Project Report

Supervisor Starostovic reported that one bid was opened on March 7th which was not a complete bid as some of the subcontract work information was not completed. The bidder has since pulled out of the project and will have to repost the project for bids again. The opening of the new bids will be held April 6th. Supervisor Starostovic stated that many of the contractors are already scheduled out for the summer/fall months with projects already and that the Township may have to ask IDNR, Illinois Dept. of Natural Resources for a grant extension, which they usually grant. Discussion ensued.

b. Report on Annual Fish Fry

Supervisor Starostovic reported that the Fish Fry was very well attended, and residents commented on the nice event. The raffles were very popular again this year. We are still reviewing the financials and will have a full report at a later date for the Board to review. .

c. Lobby Day April 17th in Springfield for TOIA

Supervisor Starostovic reported that she and Trustee Selle will be attending Lobby Day in Springfield and told the Board if anyone else is attending to let her know.

d. Economic Interest Ethics Act

Supervisor Starostovic reminded the Board that all economic interest statements are due in to the Lake County Clerk's Office by May 1st. Clerk Martini stated that there are still several that have not yet filed and that she will assist them to get theirs filed if they need help.

e. Decennial Reports Update

Supervisor Starostovic reported that the Township Decennial Report is finalized and has been sent into Lake County for their files. Highway Commissioner Kiesgen also reported the Highway department Decennial report is completed and has been filed also.

f. Set Date to Review Policies & Procedures

Supervisor Starostovic reported that there is a need to schedule a Board of Trustee's Meeting to review the updated Policies and Procedures. It was decided to table issue till next month.

g. Any Other Business

There was none.

10. New Business

a. Discuss Signatory on Bank Accounts

Supervisor Starostovic reported that there is a \$2700 bond fee to add a secondary emergency signature onto bank accounts. Discussion ensued. Many Trustees felt that a secondary signature was needed on accounts in case of an emergency. Supervisor Starostovic will report back after she talks to the attorney.

b. Set Date & Time for Closing of the 2023-2024 Books

Supervisor Starostovic reported that the Board of Trustees will meet at 4:45 PM on April 4th just prior to the meeting of the Board of Trustee's Annual Budget Review Meeting.at 5:00 PM

c. Discuss Depositories at BMO Bank, PNC and State Bank of the Lakes
Supervisor Starostovic explained item will be further discussed under Item 11

d. Any other New Business
There was none.

11. Consider Motions

a. To Approve Agenda for 2024 Annual Meeting

— Clerk Martini distributed the draft Annual Meeting Agenda. Motion by Trustee Lippert to approve as presented. Seconded by Trustee Selle., There being no further discussion, the vote was called.

Ayes: Trustee's: Hamm, Selle, Lippert & Fischer and Supervisor Starostovic
Nays: None
Motion Carries

b. To Discuss & Approve Resolution Amending Signatories on Bank Accounts

Motion by Trustee Lippert to approve. Seconded by Trustee Hamm to approve as presented.
Ayes: Trustee's: Hamm, Sell, Lippert, Fischer and Supervisor Starostovic
Nays: None
Motion Carries

c. To Approve Depositories at BMOI Harris, PNC & State Bank of the Lakes

Motion by Trustee Lippert to approve. Seconded by Trustee Selle. There being no further comments or questions, the vote was called.

Ayes: Trustee's: Hamm, Selle, Lippert, Fischer and Supervisor Starostovic
Nays: None
Motion Carries.

d. Any other New Business

— Supervisor Starostovic reported that there is a situation about a well over by the Highway department and that Hitchcock Group would have to go out to bid on project as it is part of an expense from the park project. No Board action was taken.

12. Officials' Reports

Supervisor: Supervisor Starostovic distributed copies of letters she had received from the Township Attorney regarding several issues that the Board of Trustees inquired about.

- 1) Guidelines for Township borrowing monies from a bank
- 2) Township cannot donate township funds to other entities
- 3) Township cannot negotiate bids on their own.

Highway Commissioner:

Highway Commissioner Kim Kiesgen reported that there will be a public input meeting on April 4th from 4-5 on Nippersink Road Project. Highway Commissioner Kiesgen handed out the Highway Inventory Report which will be distributed at the Annual Town Meeting for the Board and the public to review.

Trustees:

Trustee Selle reported that he has talked to Jerry Crabtree from TOI again and is still working on a handout for school students about Township Government.

Trustee Fischer reported on the Fish Fry and complimented on such a nice job by all

Assessor:

— Assessor LaMantia was unable to attend the meeting. Administrative Assistant Nancy Rogers read the following report which Assessor LaMantia filed with the Clerk:

2023 Property Tax Appeal Board (PTAB) submissions are rolling in. We have 56 residential PTAB filings. We have 8 commercial PTAB filings requesting a change in assessed value (AV) of over 100k. Those are: Home Depot, Toyota, AutoZone, Lakemoor Shopping Plaza, Menards, Thorntons, Wilson Nurseries and Baxter. I have been in correspondence with the High School District Intervenor for Baxter, they are on board. Internally, we are preparing evidence and defense to support our values.

Exemption Renewal letters for the Senior Freeze went out Friday 3/15. Monday the traffic started coming in consistently.

12. Officials Report: Continued from Page 3. Assessors Report:

The county is now requiring federal income tax returns for anyone who meets the minimum requirements for filing. This is causing confusion for many seniors. Deb is helping them through this process. Exemption Renewal letters for the Disabled Persons and Disabled Veterans exemptions will go out shortly. Again, we will see another influx of visitors in the coming weeks. These renewals need to be filed by July 31st.

— Angela is finalizing all the Property Index Number (PIN) split/combo from the county. This entails creating new property record cards including all of the legal details. I am analyzing all the sales to verify qualified/unqualified status from the Chief County Assessment Office (CCAO). Soon we will receive the 2023 Sales Ratio Detail from the Illinois Department of Revenue (IDOR). We will need to submit documentation to IDOR for any sales we want removed from the Sales Ratio. Looks like we are close to getting a state factor this year, will know soon.

Shawn & Kevin are looking at all new construction permits/renovations and adding value as necessary. Of noted value are McDonald's, Dairy Queen, Aroma Hill Dispensary, the final portion of the Cunat Apartments of Terra Springs, and Savannah of Lakemoor.

We have a lot of work to do to equalize our numbers and get our tentative 13% factor down. Our books are scheduled to be turned in by July 15th.

14. Adjournment

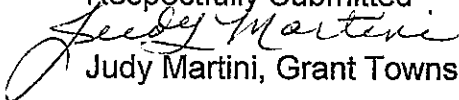
Trustee Hamm made the motion to adjourn. Seconded by Trustee Selle. There being no further comments, the vote was called:

Aye: Trustee's: Hamm, Selle, Lippert, Fischer and Supervisor Starostovic

Nay: None

Motion Carries. Meeting adjourned at 7:37pm

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Respectfully Submitted


Judy Martini, Grant Township Clerk