

Minutes – Board of Town Trustees

State of Illinois,
Lake County, ss.
Town of Grant,

BOARD OF TRUSTEES MEETING-FINAL JUNE 18, 2024 6:00 PM

The Board of Township Trustees met at the Grant Township Administration Building at 26725 W. Molidor Road on June 18, 2024 at 6:00 PM.

Attendees:

Supervisor:	Kay Starostovic	<input checked="" type="checkbox"/>	Present	<input type="checkbox"/>	Absent
Trustee:	Robert Hamm	<input checked="" type="checkbox"/>	Present	<input type="checkbox"/>	Absent
	Bob Selle	<input checked="" type="checkbox"/>	Present	<input type="checkbox"/>	Absent
	Tom Lippert	<input checked="" type="checkbox"/>	Present	<input type="checkbox"/>	Absent
	Karen Fischer	<input checked="" type="checkbox"/>	Present	<input type="checkbox"/>	Absent
Clerk:	Judy Martini	<input checked="" type="checkbox"/>	Present	<input type="checkbox"/>	Absent

Ms. Kay Starostovic acting as Chairperson and Judy Martini as Clerk, the following official business was transacted:

1. Call to Order: The meeting was called to order at 6:00 PM

2. Roll Call of Officials:

Present: Trustees Hamm, Selle, Lippert, Fischer and Supervisor Starostovic

Also Present: Highway Commissioner Kiesgen and Administrative Assistant Nancy Rogers

Absent: None

3. Audience Participation: There was no audience participation.

4. Approval of Minutes

a. Motion was made by Trustee Selle to approve minutes of May 21st, 2024 Board of Trustees Meeting as amended. Seconded by Trustee Hamm. There being no further discussion, the vote was called:

Aye: Trustees Hamm, Selle, Lippert, Fischer and Supervisor Starostovic

Nay: None

Motion carried

b. Motion was made to approve minutes as presented for the May 21st, 2024 Volo Meeting Presentation on Lake Michigan Water with Mike May by Trustee Lippert. Seconded by Trustee Selle. There being no further discussion, the vote was called:

Aye: Trustees Hamm, Selle, Lippert, Fischer and Supervisor Starostovic

Nay: None

Motion carried

5. Approval of Bills:

A motion was made by Trustee Selle, seconded by Trustee Fischer to approve the bills for the month of May 2024 in the amount of \$604,168.62 There being no further discussion, the vote was called:

Aye: Trustees Hamm, Selle, Lippert, Fischer and Supervisor Starostovic

Nay: None

Motion carried

6. Approval of Investment Report

A motion was made by Trustee Selle, seconded by Trustee Hamm to approve the Investment Report for the month of May 2024 in the amount of \$5,646,333, 65 as presented. There were no further comments, and the vote was called:

Aye: Trustees Hamm, Selle, Lippert, Fischer and Supervisor Starostovic

Nay: None

Motion carried

— **7. Miscellaneous:** There were no additional miscellaneous items to discuss.

8. Old Business

a. Update on Building, Parks & Grounds and Park Grant

Trustee Lippert gave the Board an update on Park Project and thanked Highway Commissioner Kiesgen for her assistance on the well project and obtaining permits.

b. Volunteers needed for the June 29th 4th of July Parade in Fox Lake

Trustee Selle stated he might be able to attend, as well as Clerk Martini and Administrative Assistant Rogers

c. Newsletter Articles Needed

Supervisor Starostovic reminded Board that articles for our Township Annual Newsletter are due Mid-August.

d. Any Other Old Business- There was none

9. New Business

a. Discuss Gun Awareness Month

Supervisor Starostovic received a shipment of gunlocks. The Board of Trustees decided not to have Township hand them out and to donate them to the Police Department.

— b. Discuss Future Restrooms & Security Cameras

The Board discussed looking for possible grants for an outside area trailer type bathroom and issue will be brought up again next month with the Hitchcock Group.

c. Review Annual Audit Financial Report for Fiscal Year ending March 31, 2024.

The review was tabled until next month's Board of Trustees Meeting in July.

d. Any Other New Business

There was no other new business.

10. Consider Motions

a. To Approve Personnel Policies & Procedure Updates

Supervisor Starostovic asked the Board if they have reviewed the Personnel Policies & Procedures, specifically the changes on Notary Policies and the Social Media sections. Trustee Fischer commented that the policies and procedures in book should be numbered along with the dates they were approved for future reference. Motion by Trustee Lippert to approve as presented, seconded by Trustee Fischer. There being no further discussion, the vote was called.

Ayes: Trustee Hamm, Selle, Lippert, Fischer and Supervisor Starostovic

Nays: None

Motion Carried.

— b. To Discuss & Approve Double Hero Blood/Food Drive

Supervisor Starostovic explained that Vitalant is hosting a food drive and blood donation. For every donor who register Vitalant will make a \$20 donation to the food pantry. Motion by Trustee Fischer to approve as presented, seconded by Trustee Hamm. There being no further discussion the vote was called.

Ayes: Trustee Hamm, Selle, Lippert, Fischer and Supervisor Starostovic

Nays: None

Motion Carried.

c. To Discuss & Approve Roof Proposal for Administrative Building

Supervisor Starostovic received another proposal on roof replacement for the Township Administrative Building after the Board of Trustees' previously approved another proposal at the May Board of Trustees meeting. Supervisor Starostovic explained that both quotes in excess of the \$30,000 State bid guidelines which require us to go out to a formal bid process and the required public notices required so she is scrapping the estimates and starting all over.

d. To Approve Grant Township Freedom of Information Implementation Resolution

Clerk Martini stated that the last resolution for the Township FOIA Policy was done in 2010.

Discussion ensued about having a policy for charging a fee of 15 cents for black and white pages over 50 pages FOIA'D. Motion by Trustee Selle to approve as amended. Seconded by Trustee Hamm. Clerk Martini stated she will make the change to the resolution. There being no further discussion the vote was called.

Ayes: Trustees Hamm, Selle, Lippert, Fischer and Supervisor Starostovic

11. Officials' Reports

a. Supervisor:

- Attended Ribbon Cutting Ceremony at Lakefront Park. It was very nice and project is moving along nicely. It will be a real benefit to residents.

b. Highway Commissioner:

- Her Department will be starting on July 26th for the Fish Lake Road Project. Staff has been cutting down trees at Hill Dale Manor. There is an issue of someone parking a trailer in township easement and residents are not happy.


12. Audience Comments

There was none.

13. Adjournment:

There being no other business, Trustee Hamm made a motion to adjourn at 7:10 PM. seconded by Trustee Selle, all in favor and meeting was adjourned.

Respectfully submitted,



Judy Martini
Grant Township Clerk