

Minutes – Board of Town Trustees

State of Illinois, }
Lake County, ss }
Town of Grant }

GRANT TOWNSHIP BOARD REGULAR MEETING AGENDA-FINAL July 16, 2024 6:00 PM

— The Board of Town Trustees met at the Grant Township Administration Building at 26725 W. Molidor Road, Ingleside Illinois on July 16, 2024.

Attendees:

Supervisor:	Kay Starostovic	<input checked="" type="checkbox"/>	Present	<input type="checkbox"/>	Absent
Trustee:	Robert Hamm	<input checked="" type="checkbox"/>	Present	<input type="checkbox"/>	Absent
	Bob Selle	<input checked="" type="checkbox"/>	Present	<input type="checkbox"/>	Absent
	Tom Lippert	<input type="checkbox"/>	Present	<input checked="" type="checkbox"/>	Absent
Clerk:	Karen Fischer	<input checked="" type="checkbox"/>	Present	<input type="checkbox"/>	Absent
	Judy Martini	<input checked="" type="checkbox"/>	Present	<input type="checkbox"/>	Absent

Ms. Kay Starostovic acting as Supervisor and Judy Martini as Clerk, the following official business was transacted:

1.-2. Call to Order

The meeting was called to order at 6:02 PM with the Pledge of Allegiance.

3. Roll Call of Officials

Present: Trustees: Robert Hamm, Bob Selle, Karen Fischer and Supervisor Starostovic

Absent: Trustee Lippert, Assessor Lisa LaMantia

— Also present: Assistant Administrator Nancy Rogers, and Highway Commissioner Kim Kiesgen

4. **Audience:** There were no audience comments.

5. Motion to Approve Policy and Procedure Minutes from June 18, 2024 at 4:30PM

Trustee Fischer made a motion to approve minutes as presented. Seconded by Trustee Hamm. There being no further comments the vote was called.

Ayes: Trustees: Hamm, Selle, Fischer and Supervisor Starostovic

Nays: None

Motion Carries

Motion to Approve Budget Approval Minutes from June 18, 2024 at 5:30PM

Trustee Selle made a motion to approve minutes as presented. Seconded by Trustee Hamm. There being no further comments the vote was called.

Ayes: Trustees: Hamm, Selle, Fischer and Supervisor Starostovic

Nays: None

Motion Carries

Motion to Approve Board of Trustees Minutes from June 18, 2024 at 6:00PM

Trustee Selle made a motion to approve minutes as amended. Seconded by Trustee Fischer. There being no further comments the vote was called.

Ayes: Trustees: Hamm, Selle, Fischer and Supervisor Starostovic

— Nays: None

Motion Carries

6. Motion to Approve Bills for Month of June 2024

Motion by Trustee Selle, seconded by Trustee Fischer to approve in the amount of \$306,213.91. There being no further comments, the vote was called:

Ayes: Trustee's: Hamm, Selle, Fischer and Supervisor Starostovic

Nays: None

Motion Carries

7. Motion to Approve Investment Report for Month of June 2024

Motion by Trustee Selle, seconded by Trustee Fischer to approve in the amount of \$7,322,517.82. There being no further discussion the vote was called:

Ayes: Trustee's: Hamm, Selle, Fischer and Supervisor Starostovic

Nay: None

Motion Carries

8. Miscellaneous

Supervisor Starostovic asked the Board for a moment of silence in view of the recent assassination attempt asking for a prayer for unity.

9. Old Business

a. Building, Grounds & Park Report

Supervisor Starostovic reported that Staff is doing a super job keeping the grounds well kept.

b. Parks & Grant Progress

Supervisor Starostovic reported that she will find out why we haven't gotten the permit yet on Park project as we cannot go forward until we get the permits.

c. Report on Fox Lake July 4th Parade

Supervisor Starostovic reported that we did not participate this year but will next year.

d. Fall Fest

Supervisor Starostovic reported that Fall Fest this year will be held on October 6th and things are going well in the planning stage. Event is always well attended.

e. MACI Renewal Update

Supervisor Starostovic reported that Township has Catastrophic Insurance thru Allied.

f. Any Other Old Business

Clerk Martini asked the Board to sign the amended FOIA Policy resolution for her records.

Trustee Selle questioned Supervisor Starostovic that when is the Township Attorney going to attend a Board meeting to discuss the donation questions which the Board requested at their Policy & Procedure Meeting on June 18, 2024. Supervisor Starostovic asked the Board to put their questions in writing so she can have the Attorney to review.

10. New Business

a. Discuss Raises for 2024-2025

Supervisor Starostovic reported that she is tabling the issue and we will have a special call before a Board Meeting which has to be set at least 180 days before the election of Township Officials. Trustee Selle stated it was confusing on how the item was posted on this agenda as he and others thought it was discussion of employee raises. It was discussed when posting the issue it would be better suited to have it on the agenda as "Setting Salaries" for Elected Officials for the next 4 years as it has yet to be determined if there will be any raises.

b. Certificate of Membership from TOI

Supervisor Starostovic passed out the letter, certificates and car stickers that we have received from TOI showing we are paid members for 2024-2025 with the Township Officials of Illinois.

c. BMO Harris Update

Supervisor Starostovic reported that we are doing well and have a third party custodial. Highway Commissioner Kiesgen had questioned why the interest on her money is so much lower than the Towns interest when she has a lot more money in the bank. Supervisor Starostovic reported that she will contact Katherine and will work with Highway Commissioner Kiesgen to get it straightened out.

d. Certificate for Open Meetings Act

Supervisor Starostovic reported that the Board needs to officially appoint an OMA designee for the Township. Clerk Martini reported that whoever the Board appoints as OMA designee would have to the IGA test yearly test within 30 days after designation with the Attorney General's Office. All other Township Officials will have to take the test once during their term of office within the 90 days after being sworn in or appointed to fill a vacancy.

New Business (Continued from page 2)

e. Any Other New Business

Supervisor Starostovic reported that Audit Them has audited many surrounding government offices such as Avon Township, the Villages of Fox Lake, Lakemoor and Volo. Clerk Martini has updated information so that the Township is in compliance with the Freedom of Information Act and also updated the Townships FOIA Forms and Policy.

11. Consider Motion

a. To Approve Annual Audit Report for Fiscal Year 2023-2024

Supervisor Starostovic presented the audit for any comments or questions. There was a question on the well repair bill with Heuman. The Audit Report will be sent onto the State Comptroller's Office and the Lake County's Clerks Office. Motion by Trustee Hamm to approve as presented. Seconded by Trustee Selle. There being no further comments the vote was called.

Ayes: Trustees: Hamm, Selle, Fischer and Supervisor Starostovic

Nays: None

Motion Carries

12. Officials' Reports

Trustee: Fischer stated that we have discussed the Social Media Policy before and that we need to update it as well as the new Policy on Park Regulations.

Highway Commissioner: Kim Kiesgen reported that there might be a need to have another public hearing on the Nippersink Road/Bike Path construction project to make sure residents are aware that this project is several years out and how the process works with the grant. There has been issues in Hilldale Manor with site visibility in several intersections. Kim and her crew have addressed the concerns and the H.O.A. thanked them as-well and quieted things down. Highway Commissioner Kiesgen also reported that a resident had pulled a permit to have a block party in which his party was not involved as authorities were called out due to safety concerns. The Highway Department has been very busy removing downed trees/branches within the right-of-ways due to recent storms along with drainage issues with all the rain events this summer season. The Board thanked her department for their hard work.

14. Adjournment

Trustee Hamm made the motion to adjourn. Seconded by Trustee Selle There being no further comments, the vote was called:

Aye: Trustee's: Hamm, Selle, Fischer and Supervisor Starostovic

Nay: None

Motion Carried.

Meeting adjourned at 7:45PM

Respectfully submitted:



Judy Martini, Grant Township Clerk